

Points of Contact

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For PEP submission format see the Leading Change website
<http://www.hqda.army.mil/leadingchange/PEP/index.htm>



HQDA Program Manager Point of Contact

For further information on eligibility requirements, application procedures and criterion, please contact:

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SECRETARY OF THE ARMY'S

PRODUCTIVITY ENHANCEMENT PROGRAM



INFORMATION & ELIGIBILITY

PRODUCTIVITY ENHANCEMENT PROGRAM

Purpose

The Productivity Enhancement Program (PEP) focuses on providing financial resources to organizations to fund projects that can quickly capture savings while improving the efficiency and effectiveness of Army organizations and activities.

The PEP will provide financial resources to fund promising investment opportunities that:

- generate a high return on investment (ROI) in less than 5 years
- have potential for Army-wide application
- supports the Army's Transformation Strategy

Eligibility

Who is eligible to apply for the PEP:

- All Army organizations (TDA and TOE units)
- Nonappropriated Fund (NAF) activities are not eligible unless the proposed investment results in saving appropriated funds

Note: Weapon Systems are not a primary focus of the PEP. Total Ownership and Cost (TOC) office has specifically designed programs targeting weapons systems. Details of TOC program can be found at the following web site: <http://www.sarda.army.mil/armytoc/>.

Selection Criteria for Funding

The process to evaluate PEP initiatives consists of an objective assessment based on:

- Technical soundness
- Functional proponent review and prioritization
- Prioritization and final selection by an Executive Board

Factors involved in the evaluation and ranking processes are:

- Payback Period
- Potential for Army-wide application
- Support for the Army's Transformation Strategy

PEP Principles

The first priority is to fund initiatives resulting in "hard dollar" cost/budget savings. Organization commanders will retain all documented savings resulting from PEP initiatives for subsequent reallocation to other resource needs. Projects based on cost avoidance savings may compete if they significantly increase readiness, enhance safety, or support the Army's Transformation Strategy.

Commands must submit a post-investment analysis update to the 'Leading Change' website by October of each year for all funded projects. This is required to provide status of implementation and report projected savings/benefits and actual results.

PEP Initiatives Funded in FY03

1. Consolidated Battle Command Training Scheduling
2. Equipment Power & Environment Logistics Asst Reps w/Needed Tools
3. Tacit Knowledge Mgmt for Team C4IEWS
4. Industrial Base Proactive Analysis & Recruitment of Targeted Sources
5. Biological Warfare Simulation/Enzyme Fermentation Processing Improvement
6. Web-based Data Access & Retrieval Warehouse
7. Portable Stress-Stress Microprobe System
8. Project Mgmt Support Tool Integration & Training
9. Spares Technical Data Package Workflow Mgmt System.

NOTE: Details of these projects can be found on the AKO Knowledge Collaboration Center (KCC) website.

Annual PEP Milestones:

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| • Provide PEP program guidance to the field | 3 Dec |
| • Receive PEP submissions | 27 Feb |
| • Complete HQDA technical review/selection board | 16 Apr |
| • Executive Board prioritizes projects for funding | 4 May |
| • Fwd for SecArmy funding Approval | 11 May |
| • Distribute funding | 30 May |

The Productivity Enhancement Program (PEP) takes its roots from a similar program implemented in 1980 by Headquarters, Department of the Army, called the Productivity Capital Investment Program (PCIP). Although the PCIP is no longer in effect, the basic concept was regenerated in October 1999, when the Secretary of the Army approved the concept and initial funding for the establishment of the Secretary of the Army PEP. The Vice Director of the Army Staff (VDAS), Office of the Chief of Staff, Army, as the program's proponent, encourages organizations to submit proposals through their designated IMA/MACOM Points of Contact that will yield quick, high returns on investment. After a cost/benefit analysis review, those ideas projecting faster productivity enhancements and higher savings are recommended for the Secretary of the Army's approval for funding. The VDAS monitors the funded projects for continued savings, and ensures Army-wide dissemination to facilitate the adoption of ideas that demonstrate the highest benefits.

Productivity Enhancement Program